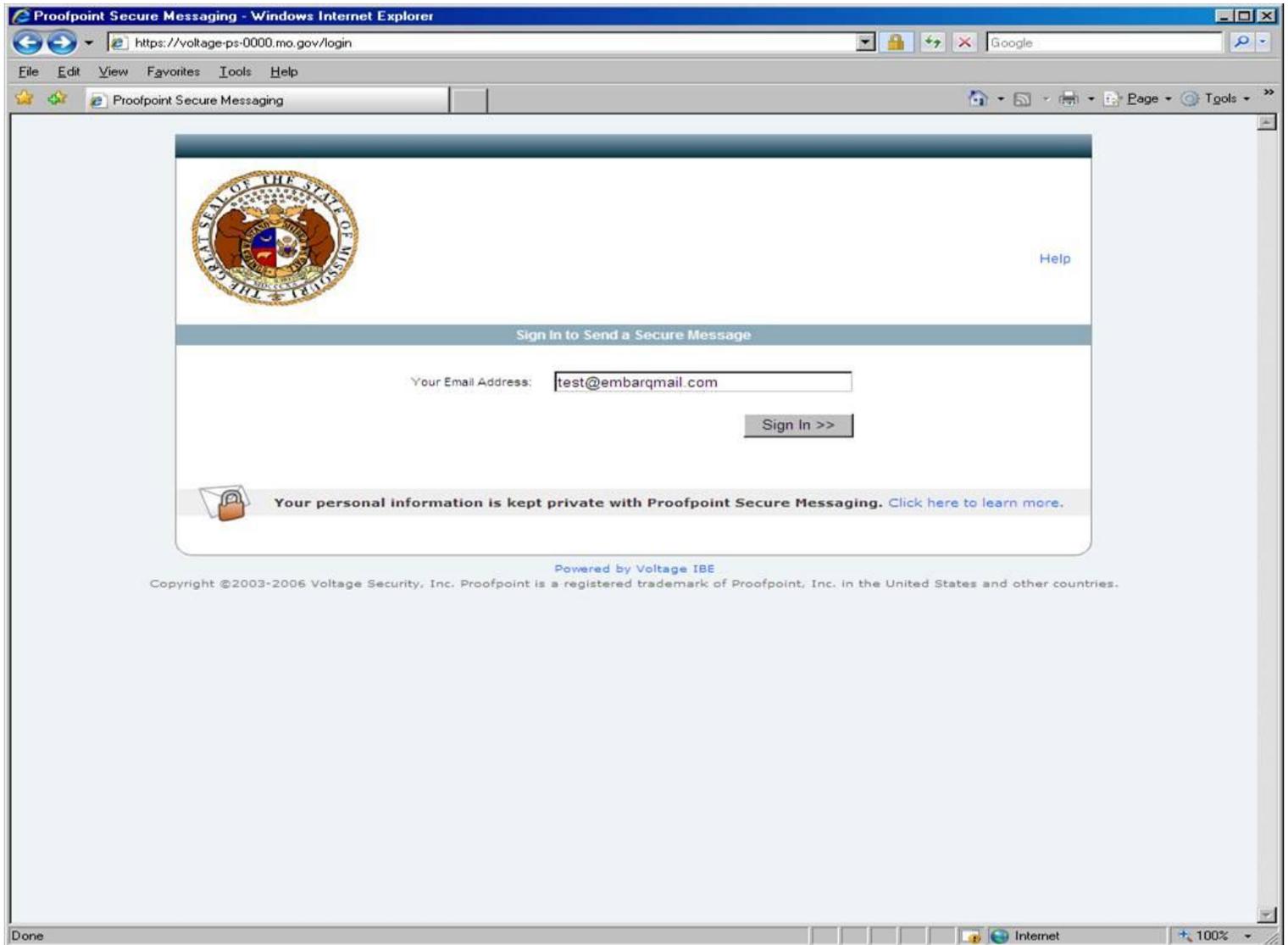


To send your secure email survey:

Open your internet browser (eg, Windows Internet Explorer) and type in: <https://voltage-ps-0000.mo.gov/login>

The below window is displayed. Enter YOUR EMAIL ADDRESS in the text box and click the SIGN IN button.



In the next window, enter

- your first and last name in the **YOUR NAME** text box
- a password of your choice in the **PLEASE CHOOSE YOUR PASSWORD** text box
- the password that you chose a second time in the **RE-TYPE YOUR PASSWORD** text box
- a selection from the dropdown list as a password recovery question
- the appropriate answer to the password recovery question in the **YOUR ANSWER** text box

Click **CONTINUE**.

State of Missouri Secure Messaging - Windows Internet Explorer

https://enroll.mo.gov/answerback/enroll.php?key=MFowDAYKYIZIAyb9HglBAQwRbW8uZ292lzExMzg3Nzc3MTMwNzAa

File Edit View Favorites Tools Help

State of Missouri Secure Messaging

proofpoint  
Secure Messaging™

Create a New Account

Please provide the following information to read your email.

State of Missouri values your right to privacy. We will never use your email to send you any unsolicited mail, nor will we share it with or sell it to any third party for such use.

Please complete the fields below:

Your Name	<input type="text" value="&lt;yourfirstname yourlastname&gt;"/>
Your Email Address	<input type="text" value="test@embarqmail.com"/>
Please Choose Your Password	<input type="password"/>
Re-type Your Password	<input type="password"/>
Choose a Password Recovery Question	<input type="text" value="Please choose one"/>
Your Answer	<input type="text"/>

Your personal information is kept private with State of Missouri Secure Messaging . [Click here to learn more.](#)

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Done Internet 100%

In the final window, to create your secure email

- Enter into the **TO** text box: **promptpaystudy@insurance.mo.gov**
- Enter into the **SUBJECT** text box: **Prompt Pay Study**
- Attach your completed spreadsheet form in the **ATTACH FILE** text box
- Enter additional information in the blank space provided

Click the **SEND SECURE** button.

The screenshot shows a web browser window titled "Proofpoint Secure Messaging - Windows Internet Explorer". The address bar displays the URL: <https://voltage-ps-0000.mo.gov/writer?messageId=5149654495235748031>. The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The toolbar shows various icons for home, search, and printing, along with a "Page" dropdown and "Tools" menu.

The main content area features the Great Seal of the State of Missouri on the left and the text "test@embarqmail.com | [Help](#) | [Sign Out](#)" on the right. Below this is a section titled "Send a Secure Message" with a "Send Secure" button and a lock icon.

The form fields are as follows:

- From:** test@embarqmail.com (authenticated by mo.gov)
- To:** [Empty text box]
- Send Me a Copy:**
- Subject:** [Empty text box]
- Attach File:** [Empty text box] with "Browse..." and "Attach" buttons.

Below the "Attach File" field, it states: "Total Attachment Size: 0 kB / 12,000 kB (0% Used)" and "Maximum Allowed Attachments: 5".

At the bottom of the form is another "Send Secure" button. Below the button is a message: "Your personal information is kept private with Proofpoint Secure Messaging. [Click here to learn more.](#)"

At the very bottom of the browser window, it says "Powered by Voltage IBE" and "Copyright ©2003-2006 Voltage Security, Inc. Proofpoint is a registered trademark of Proofpoint, Inc. in the United States and other countries." The status bar at the bottom shows "Done", "Internet", and "100%" zoom.