MISSOURI DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION
LICENSING SECTION

MISSOURI UNIFORM APPLICATION FOR BAIL BOND OR SURETY RECOVERY LICENSE (FORM B1)
AGENCY NUMBER/ORI - MO 920440Z

P.O. BOX 690 OR
P.O. BOX 4001 (FOR CORRESPONDENCE WITH FEES)
JEFFERSON CITY, MO 65102
TELEPHONE: (573) 751-3518
www.insurance.mo.gov

THIS FORM MAY BE DUPLICATED

PLEASE PRINT OR TYPE

PART I – LICENSE TYPE REQUESTED - CHECK APPROPRIATE BOX (ONLY ONE TYPE PER APPLICATION)

☐ Bail Bond Agent ☐ General Bail Bond Agent ☐ Surety Recovery Agent

**** SEE PART VI - GENERAL INSTRUCTIONS ****

PART II (A) – INDIVIDUAL IDENTIFICATION (Do not complete if you are applying for a corporate license.)

A. SOCIAL SECURITY NUMBER | B. DATE OF BIRTH (MM/DD/YYYY)

C. FULL LEGAL NAME OF APPLICANT - LAST NAME | FIRST NAME | MIDDLE NAME (IF NONE, ENTER N/A) | JR./SR.

D. RESIDENCE ADDRESS - **REQUIRED** | STREET ADDRESS | CITY | STATE | ZIP CODE

MAILING ADDRESS - **OPTIONAL** | PO BOX/STREET ADDRESS | CITY | STATE | ZIP CODE

BUSINESS ADDRESS **- REQUIRED FOR SURETY RECOVERY AGENT** | STREET ADDRESS | CITY | STATE | ZIP CODE

E. HOME TELEPHONE | BUSINESS TELEPHONE

F. ARE YOU A CITIZEN OF THE UNITED STATES?
☐ YES ☐ NO If **NO**, of which country are you a citizen? _____

G. DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEVELOPMENT (GED) CERTIFICATE?
☐ YES ☐ NO **If YES, in what city and state did you earn your diploma or certificate?**
(city) _____ (state) _____

H. HAS RESIDENCE ADDRESS CHANGED IN THE LAST 12 MONTHS?
☐ YES ☐ NO If **YES**, list former residence address:
(street) _____ (city) _____ (state) _____ (zip code) _____

PART II (B) – CORPORATE IDENTIFICATION (Do not complete if you are applying for an individual license.)

General Bail Bond agents formed as corporations must write bonds on behalf of a surety insurance company. Please attach an original Power of Attorney from a surety insurance company.

A. FEIN (FEDERAL EMPLOYER IDENTIFICATION NUMBER) | B. INCORPORATION/FORMATION DATE

C. CORPORATE NAME

D. LEGAL ADDRESS - **REQUIRED** | STREET ADDRESS | CITY | STATE | ZIP CODE

MAILING ADDRESS - **OPTIONAL** | PO BOX/STREET ADDRESS | CITY | STATE | ZIP CODE

E. TELEPHONE NUMBER | EMAIL ADDRESS

F. OFFICERS, OWNERS, AND DIRECTORS: (IDENTIFY ALL OFFICERS, OWNERS AND DIRECTORS OF THE CORPORATION. IF ADDITIONAL SPACE IS NEEDED, ATTACH A SEPARATE SHEET OF PAPER.)

NAME | TITLE | SOCIAL SECURITY NUMBER | OWNER ☐ YES ☐ NO

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEVELOPMENT (GED) CERTIFICATE?
☐ YES ☐ NO **If YES, in what city and state did you earn your diploma or certificate?**
(city) _____ (state) _____

NAME | TITLE | SOCIAL SECURITY NUMBER | OWNER ☐ YES ☐ NO

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEVELOPMENT (GED) CERTIFICATE?
☐ YES ☐ NO **If YES, in what city and state did you earn your diploma or certificate?**
(city) _____ (state) _____

NAME | TITLE | SOCIAL SECURITY NUMBER | OWNER ☐ YES ☐ NO

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEVELOPMENT (GED) CERTIFICATE?
☐ YES ☐ NO **If YES, in what city and state did you earn your diploma or certificate?**
(city) _____ (state) _____

PART III – BACKGROUND INFORMATION (To be completed by Individual AND Corporate Applicants.)

Corporate Applicant: Questions should be considered by each officer/owner/director. If any of the questions in Part III, A-H, can be answered, "yes", by any officer/owner/director, the question should be checked, "yes", and documentation must be attached. If question Part III-I can be answered "no" by any officer, the question should be checked "no." If needed, attach a sheet of paper for additional space.

A. DO YOU NOW HOLD, OR HAVE YOU EVER HELD, AN INSURANCE OR BAIL BOND LICENSE IN ANOTHER STATE IN THE U.S. OR THE PROVINCES OF CANADA?

☐ YES ☐ NO If YES, and the license is still in force, attach a certification letter from your home state.

B. HAVE YOU EVER BEEN ADJUDICATED, CONVICTED, PLED OR FOUND GUILTY OF ANY MISDEMEANOR OR FELONY OR CURRENTLY HAVE PENDING MISDEMEANOR OR FELONY CHARGES FILED AGAINST YOU? APPLICANTS ARE REQUIRED TO REPORT ALL CRIMINAL CASES WHETHER OR NOT A SENTENCE HAS BEEN IMPOSED, A SUSPENDED IMPOSITION OF SENTENCE HAS BEEN ENTERED OR THE APPLICANT HAS PLED NOLO CONTENDERE (NO CONTEST).

☐ YES ☐ NO If YES, provide a full, written explanation on a separate sheet of paper including the name and address of court, basis of charge, outcome, and whether you received an executive pardon. Also, attach certified court documents of the information or Indictment and the Final Adjudication.

C. HAS ANY PROFESSIONAL LICENSE OTHER THAN BAIL BOND RELATED LICENSES HELD OR APPLIED FOR BY YOU (OR ANY RENEWAL OF THE SAME) , OR ANY BUSINESS OF WHICH YOU HAVE BEEN DIRECTLY CONNECTED, BEEN SUBJECT TO DISCIPLINARY ACTION, INCLUDING BUT NOT LIMITED TO REFUSAL, SUSPENSION, REVOCATION, AND/OR DENIAL BY A REGULATORY BODY OR OFFICIAL OF THIS OR ANY STATE DISTRICT, TERRITORY OR PROVIDENCE OF CANADA?

☐ YES ☐ NO If YES, provide full, written explanation on a separate sheet of paper and a certified document from the agency imposing discipline.

D. DOES ANY COURT, SURETY INSURANCE COMPANY, GENERAL BAIL BOND AGENT OR BAIL BOND AGENT CONTEND OR ALLEGE THAT IT HAS MONEY OR SUMS DUE FROM YOU?

☐ YES ☐ NO If YES, provide full, written explanation on a separate sheet of paper and any documents related to the matter.

E. HAVE YOU EVER HAD A PERFORMANCE OR SURETY BOND REFUSED, REVOKED, OR CANCELLED?

☐ YES ☐ NO If YES, provide full, written explanation on a separate sheet of paper and any documents related to the matter.

F. DO YOU HAVE ANY OUTSTANDING FORFEITURES OR UNSATISFIED JUDGMENTS ENTERED ON ANY BAIL BOND IN ANY COURT OF THIS STATE OR THE UNITED STATES, OR AS A BAIL BOND AGENT, HAVE YOU WRITTEN A BOND THAT RESULTED IN AN OUTSTANDING FORFEITURE OR UNSATISFIED JUDGEMENT, OR HAS A SURETY INSURANCE COMPANY REFUSED, REVOKED OR CANCELLED THEIR POWER-OF-ATTORNEY?

☐ YES ☐ NO If YES, provide full, written explanation on a separate sheet of paper and any documents related to the matter.

G. HAVE YOU EVER BEEN A DIRECTOR, OFFICER, OR OWNER OF AN INSURANCE COMPANY, AGENCY, OR CORPORATE GENERAL BAIL BOND AGENT WHICH WAS PLACED IN BANKRUPTCY, CONSERVATORSHIP, REHABILITATION, OR ANY OTHER FORM OF DELINQUENCY PROCEEDINGS?

☐ YES ☐ NO If YES, provide full explanation on a separate sheet of paper.

H. ARE YOU A JUDGE, ATTORNEY, COURT OFFICIAL, LAW ENFORCEMENT OFFICER OR A STATE, COUNTY OR MUNICIPAL EMPLOYEE WHO IS EITHER ELECTED OR APPOINTED?

☐ YES ☐ NO If YES, state office/position and provide dates position/office held.

I. DO YOU DEVOTE AT LEAST FIFTY PERCENT (50%) OF YOUR WORKING TIME TO THE BAIL BOND BUSINESS IN MISSOURI?

☐ YES ☐ NO

PART IV – EMPLOYMENT RECORD (Do not complete if you are applying for a corporate license.)

A. WILL YOU CONDUCT BAIL BOND BUSINESS USING A MARKETING NAME?

☐ YES ☐ NO **If YES, complete 1-3 below.**

1. FULL AND EXACT NAME OF BAIL BOND BUSINESS ENTITY

2. ADDRESS OF BUSINESS ENTITY STREET CITY STATE ZIP CODE

3. TELEPHONE NUMBER OF BUSINESS ENTITY

B. List your employment history for the past five (5) years to present, **beginning with your current place of employment. Account for all time** including full and part-time employment, unemployment, self-employment, military service and full-time education.

DATES OF EMPLOYMENT		FULL AND EXACT NAME OF COMPANY	ADDRESS OF COMPANY	POSITION HELD
FROM	TO			

PART V – APPLICANT SIGNATURE (If applying for a corporate license, application must be signed by an officer.)

I hereby certify that, under penalty of perjury, all of the information submitted in this application and attachments is true and complete. I am aware that submitting false information or omitting pertinent or material information in connection with this application is grounds for license revocation or denial of the license and may subject me to civil or criminal penalties.

ORIGINAL SIGNATURE OF APPLICANT	DATE

THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY OR IT WILL BE RETURNED FOR CORRECTION.

Mail Completed Application To: MISSOURI DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION
P.O. Box 4001
Jefferson City, MO 65102

PART VI – GENERAL INSTRUCTIONS

All INITIAL BASIC TRAINING and EXAMINATION SCORES are valid for one year

INSTRUCTIONS APPLICABLE TO ALL APPLICANTS:

A. All applicants must submit a $150 application fee in the form of a money order, cashiers' check, or business check made payable to DIFP-Insurance. Personal checks are not accepted.

B. The Department may deny a license to any applicant that has violated state law or has been adjudicated or entered a plea of guilty or nolo contendere in a criminal prosecution under any state or federal law for a felony or a crime involving moral turpitude, whether or not a sentence is imposed.

C. Excluding applicants for a corporate general bail bond agent license, a fingerprint-based background check by an electronic means approved by the Missouri State Highway Patrol must be conducted on all applicants. The fingerprint-based background check must include a Missouri State Highway Patrol, Criminal Records and Identification Division (CRID) and a Federal Bureau of Investigation search. For proper identification, a fingerprint is required. The applicant shall pay any required fingerprinting, search or other fees directly to, and in the manner prescribed by, the Missouri Highway Patrol. Applicants who have previously submitted to an electronic fingerprint-based background check approved by the Missouri Highway Patrol are not required to submit additional fingerprints. Your application is not complete until all background check information has been submitted to the Missouri Highway Patrol and received by the Department.

For information on obtaining the fingerprint-based background check, including information regarding locations and fees, you **must** contact:

L-1 Identity Solutions
1-866-522-7067
IMPORTANT: Provide Agency Number ORI-MO920440Z to L-1 Identity Solutions
http://www.ibtfingerprint.com/

BAIL BOND AGENT APPLICANTS

A. Residents and non-residents must complete 24 hours of initial basic training.
   1. Non-residents are exempt from Missouri's 24 hours of initial basic training if they can document that they have taken at least 24 hours of initial basic training in their resident state within twelve months prior to submitting the bail bond agent application.

B. Residents and non-residents must take and pass the Missouri bail bond agent examination.
   1. Non-residents, who are currently licensed in their resident state, are exempt from Missouri's bail bond agent examination if they have taken and passed a bail bond agent examination in their resident state.

C. All applicants must comply with the qualifications established by Supreme Court Rule 33.17, including:
   1. Be at least 21 years of age.
   2. Be a United States citizen.
   3. Have earned a high school diploma or GED certificate.
   4. Have not been convicted of any felony under the laws of any state or of the United States.
   5. Not be a judge, attorney, court official, law enforcement officer, or a state, county, or municipal employee who is either elected or appointed.

D. Applicants must submit with the completed application:
   1. Original, signed Certificate of Initial Basic Training.
   2. Non-residents must provide an original letter of certification dated within the past six months issued by their resident state insurance department, or the state agency that authorized/licensed them to conduct business as a bail bond agent. To be exempt from Missouri's 24 hours initial basic training and examination, the certification letter must indicate the applicant is currently licensed as a bail bond agent in their home state, and qualified by a minimum of 24 hours of initial basic training and examination.

E. All applicants must provide on this form the name, license number, address, and signature of the licensed general bail bond agent under whose authority they will be working:

PRINT NAME AND LICENSE NUMBER OF GENERAL BAIL BOND AGENT(S)
ADDRESS OF GENERAL BAIL BOND AGENT(S)
ORIGINAL SIGNATURE OF GENERAL BAIL BOND AGENT(S)

GENERAL BAIL BOND AGENT APPLICANTS - INDIVIDUALS

A. Residents and non-residents must complete 24 hours of initial basic training.
   1. Residents and non-residents are exempt from Missouri's 24 hours of initial basic training if they completed the training prior to applying for a Missouri bail bond agent license.
   2. Non-residents are exempt from Missouri's 24 hours of initial basic training if they can document that they have taken at least 24 hours of initial basic training in their resident state within twelve months prior to submitting the general bail bond agent application.
   3. Residents and non-residents are exempt from Missouri's 24 hours of initial basic training if they were licensed as a bail bond agent in MO prior to January 1, 2005.

B. No examination required.

C. All applicants must comply with the qualifications established by Supreme Court Rule 33.17 including:
   1. Be at least 21 years of age.
   2. Be a United States citizen.
   3. Have earned a high school diploma or GED certificate.
   4. Have been licensed as a bail bond agent for a minimum of two years immediately prior to submitting the general bail bond application.
   5. Devote at least 50% of his/her working time to the bail bond business in MO.
   6. Have not been convicted of any felony under the laws of any state or of the United States.
   7. Not be a judge, attorney, court official, law enforcement officer, or a state, county, or municipal employee who is either elected or appointed.

D. Applicants must submit with the completed application:
   1. Original, signed Certificate of Initial Basic Training, if applicable.
   2. Non-residents must provide an original letter of certification dated within the past six months issued by their resident state insurance department, or the state agency that authorized/licensed them to conduct business as a bail bond agent. **The certification letter must provide the issue date of current non-resident license.** To be exempt from Missouri's 24 hours of initial basic training and examination, the certification letter must indicate the applicant is currently licensed as a bail bond agent in their home state, and qualified by a minimum of 24 hours of initial basic training and examination.
   3. Assignment form documenting assignment of $10,000 if applicant is a MO resident. Assignment form documenting assignment of $25,000 if the applicant is a non-resident.
   4. Acknowledgement of Assignment form.
   5. Original Certificate of Deposit representing the assigned deposit. Certificate of Deposit must be issued in applicant's name only.

GENERAL BAIL BOND AGENT APPLICANTS - CORPORATIONS

A. Corporate applicants must be registered with the Missouri Secretary of State Office and in good standing.

B. All officers of the corporation must hold active Missouri bail bond agent licenses, and must have been licensed as bail bond agents for a minimum of two years immediately prior to submitting the general bail bond corporation application.

C. All officers of the general bail bond corporation must meet all of the qualifications outlined in A, B and C of GENERAL BAIL BOND AGENT APPLICANTS - INDIVIDUAL.

D. Applicants must submit with the completed application:
   1. A copy of the Certificate of Incorporation or a Certificate of Good Standing issued by the Missouri Secretary of State, and dated within the past year.
   2. A list of all branch addresses of the general bail bond agent corporation.
   3. Assignment form documenting assignment of $10,000 if applicant is a MO resident. Assignment form documenting assignment of $25,000 if the applicant is a non-resident.
   4. Acknowledgement of Assignment form.
   5. Original Certificate of Deposit representing the assigned deposit. Certificate of Deposit must be issued in the corporate applicant's name only. An officer must sign as depositor.
   6. Original Power of Attorney from insurance company.

SURETY RECOVERY AGENT APPLICANTS

A. Residents and non-residents must complete 24 hours of initial basic training.
   1. Residents and non-residents are not required to take Missouri's 24 hours of initial basic training if they hold a current Missouri bail bond agent or general bail bond agent license and completed the training prior to applying for the bail bond agent or general bail bond agent license.
   2. Residents and non-residents are not required to take Missouri's 24 hours of initial basic training if they can document that they have taken at least 24 hours of initial basic training in their resident state within twelve months prior to submitting the surety recovery agent application.

SURETY RECOVERY AGENT APPLICANTS (CONTINUED)

3. Trained law enforcement officers who have at least two years of law enforcement service within the past ten years are not required to take the 24 hours of initial basic training. (See D. for documentation requirements.)

B. Resident and non-resident applicants are required to take the surety recovery agent examination.
1. Non-residents, who are currently licensed in their resident state, are exempt from Missouri's surety recovery agent examination if they have taken and passed a surety recovery agent examination in their resident state.

C. All applicants must:
1. Be at least 21 years of age.
2. Be a United States citizen.
3. Have earned a high school diploma or GED certificate.
4. Have not been convicted of any felony under the laws of any state or of the United States.

D. Applicants must submit with the completed application:
1. Original, signed Certificate of Initial Basic Training, if applicable.
2. A former Law Enforcement Officer requesting an exemption to initial basic training must submit an original letter from the city or government agency for which he/she served documenting a minimum of two years of law enforcement service within the past ten years. He/she must also submit written documentation of prior law enforcement training.
3. Non-residents must provide an original letter of certification dated within the past six months issued by their resident state insurance department, or the state agency that authorized/licensed them to conduct business as a surety recovery agent. To be exempt from Missouri's 24 hours initial basic training and examination, the certification letter must indicate the applicant is currently licensed as a surety recovery agent in their home state, and qualified by a minimum of 24 hours of initial basic training and examination.
4. A copy of the front and back of his/her driver's license or other valid photo identification.

THIS APPLICATION MAY BE PHOTOCOPIED