



STATE OF MISSOURI
 DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
 PROFESSIONAL REGISTRATION
QUARTERLY ADMINISTRATIVE SURCHARGE REPORT

Please make copies for your future quarterly payments or you may access this form on our website under Industry/Forms/Tax Forms. **Check corresponding reporting period:**

March 1, 2010 June 1, 2010 September 1, 2010 December 1, 2010

COMPANY NAME

COMPANY ADDRESS

NAIC NUMBER (9 DIGITS)

Pursuant to sections 287.310.9 and 287.717 workers' compensation policies with deductible options shall have a surcharge placed upon the policyholder of such policy on the premium that would have been charged absent the deductible option. The insurance company writing the workers' compensation policy with the deductible option shall collect the surcharge from the policyholder at the time of premium collection and shall remit the surcharge amount to the Department of Revenue. The insurer shall estimate the annual surcharge due for the current year and shall remit 25% of the annual amount to the Department of Revenue on March 1, June 1, September 1 and December 1 of the current year. Upon completion of the annual Administrative Surcharge on Page 5 of the Premium Tax Return due March 1 of the following year, any unpaid balance of the administrative surcharge shall be remitted by June 1. **Any overpayment of the administrative surcharge shall be credited against future administrative surcharge amounts due.**

1. Report the annual estimated Administrative Surcharge due for 2010
 (2010 Work Comp Rate is 1%) \$

2. Remit 25% of the above amount to the Department of Revenue with a copy of this form. = \$ _____

If paying after the due date, please add:

3. Interest on late payment of 1½% per month or fraction of a month x line 2. + \$ _____

4. Add lines 2 and 3 = **Total Quarterly Administrative Surcharge Due with Interest on Late Payment** = \$

Please remit this form with payment to:

Missouri Department of Revenue
 P.O. Box 898
 Jefferson City, MO 65105-0898
 (573) 751-2326

Questions may be addressed to:

Missouri Department of Insurance,
 Financial Institutions and Professional Registration
 P.O. Box 690
 Jefferson City, MO 65102-0690
 (573) 526-4986 or (573) 751-1929

Make check or money order payable to "Missouri Department of Revenue". If you pay by check, you authorize the Missouri Department of Revenue to process the check electronically. Any check returned unpaid may be presented again electronically.